

Request Form for the Issuance of Municipal/Prefectural/Forest Environment Tax (Exemption) Certificate

To the mayor of Koshigaya city

year	month	day
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1. Whose certificate do you need? (Requester's name)

Address \_\_\_\_\_

Name \_\_\_\_\_

\* The requester himself should sign one's name. No need to put one's seal (HANKO).

Date of birth

year	month	day
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2. Relevant fiscal year and number of copies

①Fiscal year:\_\_\_\_\_ ( Income of year\_\_\_\_\_ ) Number of copies \_\_\_\_\_

②Fiscal year:\_\_\_\_\_ ( Income of year\_\_\_\_\_ ) Number of copies \_\_\_\_\_

3 . Address in Koshigaya city as of January 1 during the year of the needed certificate.  
( \_\_\_\_\_ Koshigaya city)

4 . Purpose of use

☐Application for child allowance ☐Application for pension ☐Application for dependents

☐Nursery school requirement ☐Health center requirement ☐For loan procedures

☐Housing ☐For immigration procedures

☐School requirement ( ☐With descriptions of adjusted deductions)

**\* In the case that you want to request for descriptions of adjusted deductions, be sure to check both boxes above.**

☐Others \_\_\_\_\_

5 . Daytime contact number \_\_\_\_\_

6 . Identification documents attached

☐My Number Card (copy)( front side) ☐Driver's license (copy)

☐Health insurance card(copy) ☐Passport (copy)

☐Residence card(copy) ☐Others \_\_\_\_\_

**\* If attaching a copy of health insurance card, be sure to black out insurer's identification numbers on the copy.**

**\* Please note that: A copy of individual number notification card cannot be accepted as an identification document.**

Please note that:

**\*Be sure not to use erasable pens.**

**\*If you need certificates for more than one fiscal year, make sure to write each year separately with the corresponding number of copies.**

**\*If you need certificates for more than one person, please fill in one request form for each person**

\*Municipal/ prefectural tax is levied based on the previous year's income. Make sure which year's certificate you are requesting. (E.g. Fiscal year 2025 =2024 income.)

Office use only

Reception	Copies	Charges total

4-2-1 Koshigava Koshigava city Saitama 〒343-8501 (Tel: 048-963-9144)

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